

**Subject:** Re: Permanent Street Signage - Street Permit  
**From:** Donald Duckworth <duckworth.donald@gmail.com>  
**Date:** 08/04/2016 09:41 PM  
**To:** Cynthia Rogers <westchester.cfm@gmail.com>  
**CC:** Les Watt <les@blacktievalet.com>, Miki Payne <Miki@hbdrollinger.com>

Got it. I'll pay it when I get Les' sign-off. We already paid the \$1,563.64 you had requested earlier.

Thank you.

On Thu, Aug 4, 2016 at 9:42 AM, Cynthia Rogers <[westchester.cfm@gmail.com](mailto:westchester.cfm@gmail.com)> wrote:

Hi all,

Attached is the final invoice from Street Services, it's to place in the permanent street signage, the amount owed is: **\$2156**. They require replacing our temporary signs with permanent street signage similar to the example attached. Upshot, they are signs that designate the area as a farmers' market area and list the time restrictions, generally they super-size the length of restricted time for, 5a.m to 5p.m. but as we have worked out we do not need that big of a window, 7 a.m.-5 p.m. will work well. I also connected with the inspector and we are set moving forward, once this item is paid there will be no additional costs other than the annual fee. The annual fee, provided we keep with the same street closure, day and time will be: \$1427 due each year, around July of each year. Les - I'll send you the invoice separately for your review and process but all up we need to get a check to them by the end of the month. I'll update our sales spreadsheet/expense tracking as well.

I know this is a biggie and particularly off of all the other recent purchases to get us going but I really don't anticipate any larger line item costs like this other than if we end up doing another large marketing push,

Here anytime,

Best,

Cynthia

----- Forwarded message -----

From: <[DoNotReply@specialevents.lacity.org](mailto:DoNotReply@specialevents.lacity.org)>  
Date: Tue, Aug 2, 2016 at 8:49 AM  
Subject: Invoice Information Update  
To: [westchester.cfm@gmail.com](mailto:westchester.cfm@gmail.com)

Hi Cynthia Rogers, your invoice information has been updated, please find the attached file to review the invoice.

Please do not reply to this message. Replies to this message are routed to an unmonitored mailbox.

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Cynthia Rogers  
Westchester Farmers' Market  
Operations & Market Management  
[\(310\) 936-9060](tel:(310)936-9060)